

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



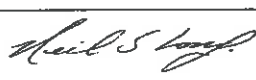

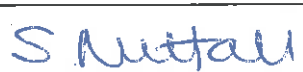


**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 04 July 2017	<b>Ref No:</b> 1567
<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>
<b>Status:</b> For Publication, except for the attached Tender Evaluation spreadsheet which contains commercially sensitive information.	
<b>Title/Subject Matter:</b>	
Road Markings 2017/18 – 2019/20 The works comprise the maintenance of all existing road markings and the provision of new on the adopted highway.	
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
	<b>Signed: (By EA Officer)</b> _____ <b>Date:</b> _____
<b>Details of Operational Decision Taken [with reasons]:</b>	
Following evaluation of the submitted tenders it is recommended that Northern Marking Limited of Corn Street, Failsworth, Manchester M35 0EU is accepted as providing best overall value to the authority.	
<b>Contract benefits:</b>	
<ul style="list-style-type: none"> <li>• Lowest price based on indicative basket of works.</li> <li>• Flexibility             <ol style="list-style-type: none"> <li>1. Value of work ordered through this contract can vary,</li> <li>2. Duration of contract can be extended by activating the two options to extend up to a period of 3 years maximum contract duration.</li> </ol> </li> <li>• Reduced procurement costs (as per 2. Above)</li> </ul>	

**Details of Operational Decision Taken [Contd]:**

The contract is based on a schedule of rates and does not have a fixed price. The amount the Council decides to pass through the contract will be based on meeting minimum safety requirements on the highway and available budgets. The current Highways Revenue budget for road markings is £20,000 per annum. Additional work from Resources and Regulations is issued through this contract which is approved separately.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Interim Executive Director, Resources and Regulation		6/7/17
Acting Executive Director or Chief/Senior Officer		6/7/2017
Head of Workforce – Communities & Wellbeing		
Assistant Director (Operations) Communities & Wellbeing		06/07/2017
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		7/7/2017
Lead Member		
Opposition Spokesperson		04/08/17

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**